

Use as a guide only for preparing your own HACCP or contact Watson Dairy Consulting for assistance with professional HACCP plans preparation



HACCP FOOD SAFETY / QUALITY

| Process Step | Hazards | Control Measures | CCP | Critical Limits | Monitoring Procedures | Corrective Action | Responsible Personnel | System Ref | |
|--------------|---------------------------|--|--|-----------------|--|--|--|--|---------------------------------|
| 24 | Polybottle / cap delivery | 24.1 Foreign bodies. | Approved suppliers. Polybottles & caps adequately | NO | Polybottles & caps free from foreign matter. | Suppliers audited, performance monitored. Pack integrity checked at delivery | Reject delivery and complete non-conformance | Stores personnel | Stores goods sheets |
| | | 24.2 Microbial contamination. | As above | NO | Polybottles & caps free from foreign matter. | As above | As above | As above | As above |
| 25 | Polybottle / cap storage | 25.1 Foreign bodies. | All packs kept off floor, Glass control procedures, Packs intact until debagged, Hygiene and pest control systems. Part used bags resealed | NO | Polybottles & caps free from foreign matter. | Glass control procedures, Production procedures, Hygiene and pest control systems. | Reject packs if damaged, contaminated or unsealed. | De-bagger ops, operators & supervisors | debag sheets |
| 26 | Bottle de-baggers | 26.1 Foreign bodies | Clean satisfactory debag operation | NO | Free from foreign bodies | Whole wrap material and debag table covered | Reject contaminated bottles | De -bagger | Traceability sheets |
| | | 26.2 Physical Damage | Correct handling and storage , use of correct knives | NO | No damaged bottles , covered table | Packs checked | Reject faulty bottles | De-bagger | As above |
| | | 26.3 Microbial contamination | Avoid contact with hands and exhalation | NO | Milk free from contamination | Good hygiene procedures | Reject contaminated bottles | De - bagger , operator & line managers | debag check sheets |
| 27 | Bottle transfer to filler | 27.1 Foreign bodies | Bottles covered and inverted | CCP 3 | Polybottles free from foreign matter. | Conveyors covered & inverters clean | Reject contaminated bottles | Operators | Q SHEETS Production checksheets |
| 28 | Capper hopper & sorter | 28.1 Foreign bodies | Hopper covered , bags in trolleys and no bag ties | NO | No foreign matter | Pre-start checks and audits | Reject affected caps and remove any matter. | Operators and line managers | Q SHEETS Hygiene audit sheets |
| | | 28.2 Microbial contamination. | Hoppers covered and clean. Milk and water splashes controlled. | NO | Milk free from contamination | Daily checks and hygiene swabs | Reject affected caps and clean area (dry) | Operators , managers and lab staff | Q SHEETS Check sheets and LIMs |
| | | 28.3 Airborne contamination | As above | NO | As above | As above | As above | As above | as above |
| 29 | Cap shute | 29.1 Foreign bodies (build up of food lube or similar substance) | Not permitted | NO | No food lube used | COSHH audits | Re- clean , dispose of caps and chemical | Operators & supervisors | Q SHEETS |

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